



Research Support Officer

About Us

HerSpace believes in a world where girls and women are free from sexual exploitation, a world where they can choose their own direction.

HerSpace works with women and girls who self-identify as being affected by sexual exploitation. We seek to empower them by providing holistic therapeutic support to address the emotional, psychological and physical impacts of trauma, and build pathways out of exploitation. Our model of support places these women and girls at the centre of their healing process as we believe they are the experts of their lives, needs and choices.

Job Purpose

The Learning and Effectiveness Team at HerSpace is responsible for conducting research, supporting the monitoring and evaluation of HerSpace's community programs, strengthening the capacity of the organisation and partner staff and volunteers, and engaging with the network of organisations working in this issue.

The Research Support Officer will work closely with the Team Manager to ensure that our community programs, advocacy and campaigns are informed by research and evidence.

The Research Support Officer is responsible for

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| | <ul style="list-style-type: none"> · Researching the issue of sexual exploitation and its prevalence in Australia and Melbourne, consequent trauma, therapeutic interventions to address trauma and impact of unaddressed trauma, identifying case studies and best practice in this area · Creating 6-8 page research reports informing each of the HerSpace program areas, contributing to the development of a theoretical framework and evidence base to inform the community programs · Assisting in the development of monitoring and evaluation frameworks for HerSpace programs and projects |
| Values | <p>HerSpace is a values driven organisation, which aims to embody the following core values in all of our work, both at an organisational and individual level:</p> <ol style="list-style-type: none"> 1. We strive to search for new and innovative ways to overcome obstacles and empower action. 2. We work collaboratively and participate equally as team members wherever possible. 3. We communicate respectfully, clearly and honestly often to avoid misunderstandings and share valuable feedback. <p>HerSpace supports our volunteers to embody the organisation's feminist values through the work they do. This means working in collaboration, encouraging participation and partnership, and analysing and challenging power differences due to structures such as gender, race, sexuality, disability, hierarchy and class.</p> |
| Key Selection Criteria | <p>Necessary:</p> <ul style="list-style-type: none"> · Experience in conducting a literature review; · Strong critical report-writing skills; · Ability to work independently; · Strong organisational skills. |

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| | <p><i>Preferable:</i></p> <ul style="list-style-type: none"> . An understanding of sexual exploitation and related issues in Australia and internationally; . An understanding of feminist theory. |
| <p>Specific Responsibilities</p> | <ul style="list-style-type: none"> . Undertake research on the issue of sexual exploitation that includes sub-issues of: sexual trafficking; sex slavery; street sex work; brothel based work; child marriage; escort work and other areas of sexual exploitation in Australia . Write 8 separate 6-8 page research reports for each of the HerSpace programs including a broad literature review exploring the prevalence of sexual exploitation in Australia, its causes, unaddressed trauma, available therapeutic interventions, case studies and best practice and the need and relevance of the specific program that HerSpace offers . Work with the Communications Project Officer to produce a media piece with info-graphics based on each of the research reports that can be used for website, social media. This will be a short, easy to read summary, in the format of a pdf poster for online, and a double sided A5 flyer for meetings with funders and other stakeholders. . Present this information to HerSpace management . Assist the Learning and Effectiveness team in the preparation of project reports and presentations . Contribute to update HerSpace's website and research database by working with web designer and communications project officer to ensure the HerSpace website is up to date with research articles, providing a 150-word case study per month, and |

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| | <p>publishing all research reports and research media flyers</p> <ul style="list-style-type: none"> . Undertake any other research work as required within the team |
| Workload (hrs. per week) | 10 |
| Regular commitments (meetings etc.) | <ul style="list-style-type: none"> . Work in HerSpace office one day per week, preferably on a Friday . Attend HerSpace events and planning days; . Monthly meeting with Learning and Effectiveness Manager . Other HerSpace meetings as required |
| Internal and External liaison | <p>Internal This position liaises with:</p> <ul style="list-style-type: none"> . Learning and Effectiveness Team; . Community Programs Team; . Communications Team; . Other HerSpace managers as necessary; <p>External</p> <ul style="list-style-type: none"> . N/A |
| Supervisees | <ul style="list-style-type: none"> . N/A |
| Reporting to | Learning and Effectiveness Manager |
| Duration of Position | 12 months |
| Review Process (frequency) | <p>Frequency: First review at 2 months.</p> <p>It is agreed that this position description will be reviewed according to this timeline, and at such reviews both have a chance to change this Position through adding, removing, altering various aspects if necessary. This process is intended</p> |

to be an opportunity for all parties to share their experiences in an open, non-confrontational and confidential setting.

Police Checks

As part of our partnership arrangements with World Relief Australia some positions require new volunteers to undertake a National Police Check. In some circumstances, HerSpace may offer you a volunteer role which is conditional upon our receipt of a satisfactory National Police Check.

Application Procedures

To apply for this role, please complete the Application Form below and send it with a copy of your resume and a brief covering letter to the recruitment team at recruitment@herspace.org.au, using the job title as the subject line.

Please be sure to address the Key Selection Criteria in your covering letter.

All applicants will be notified of their progress once applications have closed.